**Norwich YAB Funding Specification and Application Form**

Overview and Background

The Norwich Youth Advisory Board is a body of young people and professionals that meet on a bi-monthly basis. The aim of the YAB is to identify issues that impact on young people and to play a strategic role in meeting these needs.

After assessing the needs of young people and completing a consultation with young people across the city and a needs analysis, the Young Commissioners have decided to assign **£9,000 to commission a Bullying and Mental Health project. This project must be aimed at 11-19 year olds in Norwich and will work with young people to:**

* Promote professionalism and consistency in tackling bullying by reviewing existing provisions to ensure they have an adequate bullying policy
* Support the training of young people and professionals around bullying and mental health and how to address it
* Create a Youth Led, Mental Health 1st Aid kite mark
* Have strong regular communication and engagement with young commissioners and attend at least one Youth Action Group or YAB meeting a month

**Key outcomes and outputs**:

* Young people report increased confidence in reporting and/or challenging bullying
* Those affected by bullying report that they feel included in tackling bullying
* Young people report an increase of positive emotional wellbeing
* Those with poor attendance in schools, colleges and employment due to bullying or mental health show a positive change in attendance
* Young people report a positive increase in their mental health
* Young people/adults report a better understanding of coping mechanisms.
* A decline in referrals into tier 3 mental health services (which could rise initially)

Successful bidders will be assessed on how well they can address these issues and the potential quality of the provision; we also favour young people being offered the opportunity to be a part of this process and answer some of the questions. We will also prioritise bids that use nationally recognised measurement tools. **Bids for the funding can not exceed** £9,000.

**Norwich Youth Advisory Board Funding – Application Form**

|  |
| --- |
| Name of applying individual, organisation or group - |

|  |
| --- |
| Name of Lead Worker/Contact |

|  |
| --- |
| Anticipated location and venue of Provision **if applicable** - |

|  |
| --- |
| Please give some background information about you, your organisation (e.g. aims and values in working with young people and provision i.e. youth work, group activities, advocacy work) |

|  |
| --- |
| Have you previously focused youth work around Bullying and Mental Health? If yes how have you done this and was this work successful? Please comment on how you measured this (up to 250 words) |

|  |
| --- |
| How will the provision be inclusive of all young people, including those who are potentially ‘hard to reach’ or ‘vulnerable’? (up to 250 words) |

|  |
| --- |
| Tell us how you would complete this piece of work? Could you provide a time frame or schedule on how you plan to deliver this and meet the desired outcomes. (with a particular focus on the priorities below, how you aim to achieve the desired outcomes required in the specification) up to 500 words  **Promote professionalism and consistency in tackling bullying by reviewing existing provisions to ensure they have an adequate bullying policy**  **Support the training of young people and professionals around bullying and mental health and how to address it**  **Create a Youth Led, Mental Health 1st Aid kite mark**  **Have strong regular communication and engagement with young commissioners and attend at least one Youth Action Group or YAB meeting a month** |

|  |
| --- |
| **I/ organisation / group will be bidding for -** £ |

Please give break down of how these funds will be spent (see table below)

|  |  |
| --- | --- |
| Resource | Cost |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| Do you have the following policies and procedures in place? (if successful you will be asked to provide these)  Safeguarding/Child Protection – Yes / No  Health and safety– Yes / No  Up to date and signed Project Risk Assessments – Yes/No **(Please note, this applies to all staff/volunteers facilitating a project)**  Data Protection/Confidentiality – Yes /No  Youth participation strategy – Yes /No  If you answered no to any of the above, could you please expand on why you answered no? |

|  |
| --- |
| How many young people would you expect this piece of work to reach? |

|  |
| --- |
| How do you intend to measure the outcomes of young people and the success of the project as a whole? |

|  |
| --- |
| How will you ensure the sustainability of the project when the funding finishes and do you have a fully prepared exit strategy in place for the young people? (up to 100) |

|  |
| --- |
| Any other information or comments you would like to present with your application - |

Please return this application form to Colin Dutton, Senior Youth and Community Worker, MAP, The Risebrow Centre, Chantry Road, Norwich, Norfolk, NR2 1RF. The closing date for applications is by Midnight on Wednesday 2nd August 2017 and any applications received after this date will not be considered.

If you have any questions or require further information regarding the Youth Advisory Board or the funding process, please contact Colin Dutton on 07876865990 or [colindutton@map.uk.net](mailto:colindutton@map.uk.net).

NAME –

ROLE / JOB TITLE –

DATE-

SIGNED -