**Person Specification Essential/Desirable**

**Post** – Relief/Sessional Placement support worker

**Qualifications**

Relevant qualification e.g. childcare, social work, counselling, or youth work. **D**

NVQ level 3 working with children and young people  **D**

GCSE’S or equivalent in English and Maths **D**

Post holder must be able to evidence the necessary skills in Literacy and Numeracy appropriate to the role e.g. is able to complete consist case notes and write a report regarding their work with the service user. **E**

**Experience**

Experience of working or volunteering with young people and families **E**

Experience of working with service users and professionals to achieve agreed goals **D**

Experience of working with children, young people and adults affected by a substance misuse or mental health problems  **D**

**Knowledge**

Safeguarding children, young people and adults **E**

Legislation, policy and practice relating to homelessness and the issues that cause people to become homeless **D**

Knowledge of the benefits system **D**

Substance misuse and its affects as well as resources available to help those affected **D**

Knowledge of statutory guidance relating to care leavers and policy and practice relating to supporting care leavers **D**

Understanding of mental health legislation relevant to people leaving hospital and living in the community  **D**

**Skills**

Communicate sensitively and affectively with young people and adults **E**

Ability to build positive working relationships with service users  **E**

Stay calm under pressure **E**

Maintain a focus on goals and outcomes **E**

Organisational skills to manage own workload **D**

Team working **E**

Ability to communicate effectively both verbally and in writing for a range of purposes **E**

ICT skills to access information, contribute to electronic information systems and support service users **D**