



**North Norfolk Advisory Board (YAB)**  
**Minutes of Meeting**  
**Monday 5 October 2020, 5.30 – 7.00pm**  
**ZOOM**

**Board members in attendance:**

Brenda - Early Help  
 Dillion - Young Commissioner  
 Elena - Holt & Fakenham Library  
 Jade - Norfolk County Council  
 Lucy - Young Commissioner  
 Rebecca - NHS  
 Robin - Norfolk County Council  
 Skye - Young Commissioner  
 Tim - Norfolk County Council

**Also in attendance:**

Karen - MAP (Minutes)  
 Mel - MAP (Chair)

**Apologies:**

Helen - Children's Services  
 Sonia - North Norfolk District Council

**Board members not in attendance:**

Judy - Norfolk County Council  
 Katy - Norfolk & Waveney MIND  
 Kerry - NCC Library & Information Service  
 Lisa - Holt Youth Project  
 Mike - Norfolk Constabulary  
 Neelam - Norfolk County Council  
 Peter - Norfolk Constabulary  
 Richard - NHS  
 Sheila - Cromer, Mundesley & Sheringham Library

	<b>Action</b>
<p><b>1.0 Welcome, Introductions and Icebreaker</b></p> <p>1.1 Mel welcomed members and stated would be chairing the meeting as Emily, young commissioner (chair) was not present. NNYAB will be appointing a new chair in the near future.</p> <p>1.2 To begin, all made introductions by stating name and where they were from, then nominated the next person on the screen.</p> <p>1.3 The icebreaker was, as a group how far could they count, starting with the number 1. The members could only say one number at a time, if two people stated the same number at the same time, they had to start over again from 1.</p>	
<p><b>2.0 Actions from the Last Board Meeting</b></p> <p>2.1 In the last board meeting, members assessed 3 applications for the career coaching project and selected their preferred applicant. Mel has since feedback to each of the applicants.</p> <p>Mel has produced the SLA, discussed under agenda item 4.</p>	

<p><b>3.0 Young Commissioners Update</b></p> <p>3.1 A NNYAB branded tote bag was delivered to young commissioner’s home, with craft resources, sweets and items to celebrate Pride with, lots of goodies to keep entertained over the summer.</p> <p>3.2 Sessions during lockdown have included artwork for Pride, stone painting for the transport campaign, art work for crativism packs, played bingo, had a cooking session, training, quiz and game sessions.</p> <p>3.3 A face to face meet up has taken place in Fakenham with young commissioners enjoying chips, then Cromer with a game of Pitch and Put.</p>	
<p><b>4.0 Review Lola Stafford SLA</b></p> <p>4.1 The board members received the SLA prior to the meeting and Mel gave opportunity to review and comment.</p> <p>Young Commissioners made decisions on the SLA that included how they would like to QA the project, and how to pay which would be in 2 instalments. One at the start and the second paid midway through after a successful report.</p> <p>Mel advised an end of project report due date has not been set. Robin suggested mid-September.</p> <p>The board enquired about advertising the project and it being the responsibility of Lola Stafford and how they intend to go about this.</p> <p>Mel reported that Lola Stafford are already seeing 3 young people. Fakenham 6<sup>th</sup> Form and North Walsham High School are currently identifying year 11s that need support at this time.</p> <p>Lola Stafford want a name for the project and want young commissioners to decide that. As soon as decision has been made, Lola Stafford can finish their promotional material, at which point Mel will be able to circulate the board.</p>	
<p><b>5.0 BREAK</b></p>	
<p><b>6.0 Review Library Link End of Year Report</b></p> <p>6.1 The end of year report was circulated to board members prior the meeting. Mel provided an overview of the project. The original SLA specified 135 young people, the board subsequently revised that figure to 80. The final figure being 38 young people actively engaged (including young people who completed the questionnaire). A decision had been made not to fund the project for a second year. Mel invited feedback and thoughts from the board.</p>	

