**1.0 Welcome and Icebreaker**

1.1 Judy welcomed the board members to the meeting and introductions were made.

1.2 Emma explained that going forward there will be a new structure to the board meetings, with three co-chairs, taking it in turns to chair the meetings alongside Judy; and eventually chairing the meetings themselves. Emilie and Lauren were voted as two of the co-chairs and will be assisting Judy at this evenings meeting.

1.3 The board played a word association game as an icebreaker.

**2.0 Actions from minutes 05/12/18**

2.1 The actions were reviewed as follows:

- **Action point 2.1 – Emma to distribute feedback and summary sheet regarding YMCA report to board.**
  Emma confirmed that this action is complete.

- **Action point 3.7 – Emma to contact Ian Thornton at the Next to arrange a visit with Young Commissioners.**
  This action is not complete, Emma requested for this to be removed from the action points as this is ongoing.
3.0 Young Commissioner Updates

3.1 Phoebe spoke about the Children’s services committee meeting which YC’s attended on 22nd January in regards to the closures of Children’s Centres across Norfolk. Phoebe said that the meeting was a really good experience however it was a long day.

3.2 Emily spoke about the Community Resilience training which YC’s attended during January, where they learnt about emergency protocols. YC’s gave feedback to the trainer on how the training can be more young person friendly.

3.3 YC’s took part in an interview panel for the Norfolk County Council, for the role of an ‘Inside out coach’. Lauren said it was interesting to see how interviews happen which is valuable experience for young commissioners.

3.4 Emma informed the board about the new activity calendar which Emma and Lucy produced, and contains all upcoming YAB events. The calendar has been produced to allow YC’s and parents to keep track of all of the YAB events, and includes a colour coding system to determine which events are essential or optional to attend.

3.5 A data entry session was held before Christmas, where YC’s entered all of the consultation results onto Smart Survey. Samia said that it was good to see what young people had said about the issues. It was noted however that some of the surveys were not completed seriously, and that next year a different approach may be taken to improve the quality of the data.

3.6 Sophie updated that a group from her school went along to UEA to speak to trainee teachers about how they can improve the curriculum, and it was a good opportunity to get their voice heard.

3.7 Samia spoke about the ‘City of Sanctuary’ event, which YC’s attended on 5th February at the Norwich Arts centre. The event was an annual celebration of Norwich’s commitment to being a ‘City of Sanctuary’, highlights included talks from refugees as well as an award ceremony.

3.8 Lara went onto say that the Avenues school are running an event on 15th June celebrating ‘welcoming strangers’, and have 60 schools engaged with the event so far, however only 10 have the City of Sanctuary status, and are hoping that more schools will join. Laura asked for the following website links to be includes for reference:

- New Routes: http://newroutes.org.uk/
- Norwich International Youth Project: http://www.niyp.org.uk/

3.9 Robin also mentioned about the launch of Black History month and suggested the YAB take part in something around this.

Action: ER to look into the YAB doing something around Black History month and the ‘Welcoming strangers’ event.
4.0 Analysing consultation data results

4.1 The board were given a copy of the 19/20 consultation results, which included the overall results, as well as the data filtered by gender and age. The board were then split into four groups and tasked with discussing the findings between the two data sets.

4.2 Mollie noted that the data had not been filtered by the ‘other’ category within gender. Emma will pull of this data and circulate to the board. It was also noted that perhaps an option of ‘prefer not to disclose’ could be added next year.

**Action:** Emma to filter gender data by ‘other’ for further analysing.

5.0 Feedback findings

5.1 The board feedback their findings from the group discussion (see document attached).

6.0 AOB

6.1 Mollie suggested that for next year’s consultation, it would be good to try and get more results completed online as it has taken a lot of time to enter the cards manually. Mollie also noted that some surveys were not taken seriously. Emma thanked Mollie for her comments, and agreed that the way next year’s consultation is completed will be reviewed.

6.2 Emma reminded the board about the YAB celebration event taking place on Thursday 21st February at the Abbey Conference centre, 10 – 4pm. Places must be booked via Eventbrite: [https://yabcon19.eventbrite.co.uk/](https://yabcon19.eventbrite.co.uk/)

7.0 Date of next meeting

7.1 The date of the next board meeting will be **Tuesday 12th March, 5-7pm at Carrowbreck House.**

7.2 Emma invited adult board members to a joint training session around participation alongside Young Commissioners, to develop our board and working together. The day should consist of having lunch together 1-2pm, training 2-3:30pm, followed by a board meeting 3:30-5pm. It would be great if adult board members can make this, so save this date in your diaries: **Tuesday 9th April, 9-5pm at Woolgate court training room.**

**Summary of Actions**

3.9 Emma to look into the YAB doing something around Black History month and the ‘Welcoming strangers’ event.

4.2 Emma to filter gender data by ‘other’ for further analysing.