**Broadland YAB Funding Specification and Application Form**

**Positive Activities**

Overview and Background

Broadland Youth Advisory Board is a team of young people (known as Young Commissioners) and professionals. Together we identify issues that affect young people and we play a strategic role in improving how these needs are met.

Following our annual youth consultation, with over 2,500 responses from young people across Broadland, Young Commissioners have decided to assign **£20,000** to commission a project targeting the issue of **‘a lack of activities and things to do’.** This project aims to improve and increase opportunities and activities for young people aged 11-19 across the district.

We are looking for one provider to build sustainable provision for young people in the community; this could take shape by supporting struggling existing provision and/or developing something new.

**Impact:**   
**1.** Young people will feel happier, positive, included and engaged in their community.

**2.** Young people will have their voices heard and feel empowered to bring about change.

**3.** Fewer young people will be involved with negative, harmful activities.

**Activity:**

Broadland YAB have designed the outline for this project to support and develop existing provision of youth activities or to create new activities.

The first part of this project will be for the provider to work with the YAB to agree three key geographical locations in Broadland, to focus on where they can make the biggest impact.

The development and delivery of positive activities must include:

* Mapping the provision of what is available for young people in the area,
* Consulting young people with regard to existing or new provision of activities
* Recruiting young people to lead on the design of their provision in their community
* Recruiting young people to engage in the activities
* Alongside developing youth led activities, the provider should also deliver sessions addressing identified priorities in conjunction with Broadland YAB
* Supporting existing provision to be sustainable and meet the needs of young people in the district
* Supporting adults to access training surrounding the development and sustainability of youth provision
* Gaining Ambition Quality ‘First Steps’ accreditation– where appropriate
* Utilising existing community assets
* Promote and advertise available provision for young people in the area

Young Commissioners envision breaking the finances down to: **£10,000** to employ a worker for one year and a further **£10,000** to spend on supporting/improving/creating new, local provision.

**Outcomes** –

1. Young people will have more positive opportunities, more things to do in their community and will know what else is available for them.
2. Young people will have greater involvement in youth voice, decision making and impact on their community regarding positive activities in their local area.
3. Young people will report increased wellbeing, confidence and self-esteem through participation in activities.

Applicants will be assessed on how well they can address these issues and the potential quality of the provision; we favour young people being offered the opportunity to participate in the design of your application. We will prioritise bids that use nationally recognised measurement tools. **Bids cannot exceed** **£20,000.** The funding for this project will be for a period of 12 months. The YAB will consider allocating further funds for this project to extend over two years, dependent on the performance of the provider and funds available. Therefore, we encourage applicants to outline plans for sustainability.

**Broadland Youth Advisory Board Funding – Application Form**

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| Name of applying individual, organisation or group: |

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| Name of Applicant/Contact: |

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| Please give some background information about you, your organisation (e.g. aims and values in working with young people and provision i.e. youth work, group activities, advocacy work) (Up to 200 words) |

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| Anticipated location and venue of provision:  (Do you have any previous experience/knowledge working in Broadland and ideas/connections with locations you might like to develop?) (Up to 200 words) |

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| How will you consult young people about what positive activities they would like? (Up to 200 words) |

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| How will you recruit and engage young people to attend and lead the provision? Including those who are potentially ‘hard to reach’ or ‘vulnerable’? (Up to 300 words) |

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| Tell us how you would complete this piece of work? Please provide a plan of delivery and how you would meet the desired outcomes in the specification. (Up to 300 words) |

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| **We will be bidding for - £** |

Please give a breakdown of how the £20,000 will be spent (see table below)

Please include staff costings, how many days a youth worker would be provided and activity budgeting:

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| Cost type: | Cost |
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| Total: |  |

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| Do you have the following policies and procedures in place? (if successful you will be asked to provide these)  Safeguarding/Child Protection – Yes/No  Health and safety– Yes/No  Up to date and signed Project Risk Assessments – Yes/No  **(Please note, this applies to all staff/volunteers facilitating a project)**  Data Protection/Confidentiality – Yes/No  Youth participation strategy – Yes/No  NB: All partners must hold enhanced DBS checks and be ICO registered.  If you answered no to any of the above, could you please expand on why you answered no? |

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| How many young people would you expect this piece of work to reach? |

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| How do you intend to measure the outcomes of young people and the success of the project as a whole? How will you record statistics, demographics, ‘distance travelled’ and data for the YAB to use? (Up to 200 words) |

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| How will you ensure the sustainability of the project when the funding finishes and do you have a fully prepared exit strategy in place for the young people? (Up to 200 words) |

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| When can this project start? |

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| How would you facilitate the youth worker you employ to work in collaboration with the YAB lead, Young Commissioners and YAB board? (Up to 200 words) |

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| Any other information or comments you would like to present with your application |

Please return this application form to Emma Rush, Senior Youth and Community Worker: [emmarush@map.uk.net](mailto:emmarush@map.uk.net).

**The closing date for applications is by 12 noon on 4th September 2019.** Any applications received after this date will not be considered.

If you have any questions or require further information regarding the Youth Advisory Board or the funding process, please contact Emma Rush on 07341774679 or [emmarush@map.uk.net](mailto:emmarush@map.uk.net).

NAME –

ROLE / JOB TITLE –

DATE-

SIGNED -